



Designated Members - Participating

Designated Member	Affiliated Organization
Stu Megaw	AGC
Larry Schall	APWA
Erika Lee	CGA
Eric Tomasi	FERC
David McAtee	GPA
Pam Lacey	AGA
Danny Gibbs	INGAA
Jon Taylor	IRWA
Debbie Bassert	NAHB
Cynthia Munyon	NAPSR
Frank McGarry	NASFM
Rebecca Dobre	AOPL
Jim Doherty	Municipal Research and Services Center, Seattle

Designated Members - Participating

Designated Member	Affiliated Organization
Russell Riggs	NAR (National Association of Realtors)
Michelle Joseph	Smalley Foundation
Karen Butler	PHMSA

Other Participants

Name	Affiliated Organization
Jerry Milhorn	Kinder Morgan/API-AOPL
Randy Barnard	Williams Gas Pipeline
Terry Boss	INGAA
Thomas Correll	Northern Natural Gas
Neil Fuchs	Marathon
Gina Greenslate (Johnson)	Panhandle Energy
Timothy Gross	Colonial Pipeline
Jim Hartman	Tennessee Gas Pipeline
Cindy Ivey	Williams Gas Pipeline
Lori Keeter	EPCO, Inc.
Terri Larson	Fleishman-Hillard
Ryan Martin	Texas Excavation Safety System
Steve McNulty	TransCanada US Pipelines West
Greg Saia	Xcel Energy

Other Participants

Name	Affiliated Organization
Larry Springer	Enbridge
John Zurcher	P-PIC
Herb Wilhite	Cycla

Team Goals

1. Determine best practices for fostering early communication among stakeholders regarding risk-informed planning to protect communities and pipelines.

- Will use this matrix to address the various communications issues:
 - New Pipeline, Existing Development
 - New Pipeline, New Development
 - Existing Pipeline, Existing Development
 - Existing Pipeline, New Development

Team Goals

2. Determine best practices for communicating acceptable uses and activities on pipeline ROW to land owners and other stakeholders (tenants, excavators, . . .).

- Will use this matrix to address the various communications issues:
 - New Pipeline, Existing Development
 - New Pipeline, New Development
 - Existing Pipeline, Existing Development
 - Existing Pipeline, New Development

Team Goals

- 3. Determine barriers to effective communication and best practices for engaging stakeholders.**
- 4. Describe benefits of pipeline transportation.**
- 5. Describe best practices to effectively communicate risk of pipelines and how risk is managed.**

Team Goals

- 6. Examine possible tie-ins with Common Ground Alliance (CGA) Best Practices.**
- 7. Formulate PIPA risk communication plan and design format of final PIPA work product for all Task Teams.**

Presentations To The Task Team

- Responsibilities and Expectations – PHMSA, Karen Butler
- Common Ground Alliance – CGA, Erika Lee
- RP1162 Development Process – Cycla, Herb Wilhite
- Best Practices on Supplemental Conditions – Northern Natural, Thomas Correll

Presentations To The Task Team

- Lessons Learned on ROW Clearing –
Explorer, Duane Hobart
Marathon, Nate Muehl
- Washington State Consultation Process –
Jim Doherty
- APA Planning Advisory Service –
Tre Jerdon
- NPMS – PHMSA, Jerry Kenerson
- Excavation Damage – PHMSA, Karen Butler

Stakeholders That Should Be Included

- **Pipeline Safety Advocates**
- **Community Association Institute**
- **Environmental Groups: Wildlife Habitat Council, Land Trust**
- **Local Government Planners**
- **National Safety Council**
- **International City Managers Association**
- **County Managers (organization to be determined)**
- **Tribal Authorities**

Stakeholders That Should Be Included

- **Council of State Legislators**
- **National Governors Association**
- **ASCE (American Society of Civil Engineers)**
- **ICSC (International Council of Shopping Centers)**
- **NIOP (National Association of Industrial and Office Properties)**
- **National Association of Development Organizations**

Path Forward

Subcommittees Created for Goals 1, 2, 3, and 5

- Goal 1 Subcommittee – Jim Doherty, Eric Tomasi, Debbie Bassert, Larry Schall, Pam Lacey, Steve McNulty, Russell Riggs
- Goal 2 Subcommittee – David McAtee, Timothy Gross, Frank McGarry, Jerry Milhorn, Russell Riggs, Karen Butler

Path Forward

Subcommittees Created for Goals 3 and 5

- Goal 3 Subcommittee – Jim Doherty, Terri Larson, Larry Springer, Gina Greenslate, Russell Riggs, Ryan Martin
- Goal 5 Subcommittee – Neil Fuchs, Rebecca Dobre, Terry Boss, Eric Tomasi, Jerry Milhorn, Terri Larson, Larry Springer, Gina Greenslate, Jim Doherty, Russell Riggs, Ryan Martin

Goal 4

4. Describe benefits of pipeline transportation.

- Industry and various trade organization information will be gathered and a summary will be provided to the team.

Goal 6

6. Examine possible tie-ins with Common

Ground Alliance (CGA) Best Practices.

- Planning Ticket Best Practice already determined to be a tie-in
- Need to know the rest of the planning tab best practices to identify others
- Need to review the public awareness tab

Goal 7

7. Formulate PIPA risk communication plan and design format of final PIPA work product for all Task Teams.

- No Activity or Plan at this time

Other Items

- Anticipated Team Products
 - To Be Determined
- Anticipated Audience for Team Product(s)
 - To Be Determined
- Issues To Be Addressed By the Team
 - To Be Determined

Relationship to Other Task Teams

(Shared or transferred responsibility)

- **Real estate disclosure of transmission pipeline ROW.**
 - **Understanding is needed of:**
 - ❖ **State Legislation**
 - ❖ **PR Assistance**
 - ❖ **Model Ordinances**
 - ❖ **What other teams are doing on this**
- **Share information between teams on how to ensure that developers, operators, local governments communicate early in the process.**

Plan - the Next Step

Action	Responsibility	Timeframe
Goal 4 - Get Industry Information	Herb and Industry Trades (Other Team Members will assist)	2 Weeks
Goal 6	Erika Lee, Herb Wilhite, Jerry Kenerson	1 month
Next Meeting is a Teleconference or Webinar in a Month	Herb Setting Up/PHMSA Assisting	Feb. 26 – 11:00 am EST. 2hours – 1:00 pm EST
List of Stakeholders Missing Reviewed and Persons Contacted Identified	Herb/PHMSA	Feb. 26
Monthly Teleconferences	Herb/PHMSA	Last week of the Month
Preparing a Package for the Missing Stakeholders	Herb/PHMSA	1 month
Goal 1, 2, 3, 5 Subcommittees	See previous assignment list	After Next Teleconference if not before